

HOTELS AND MOTELS

175 Attachment 1

City of Manawa

Appendix A Hotel/Motel Incident Reduction Program Mitigation and Cure Procedures

In an effort to reduce crime and improve guest and community safety, the City of Manawa City Council and the City of Manawa Police Department hereby adopt the following program aimed at holding hotels and motels accountable for frequent calls for emergency services and allowing criminal activity on their property.

The following are guidelines only for consideration by the Chief of Police.

The City of Manawa hotels and motels may be required to implement the following responses based on their yearly calls for service/room ratio or the nature of the calls. All hotels and motels shall fall under one of three tiers established by the City:

- 1) Less than, or equal to, 0.25 call for service/per room/per rolling twelve-month period.
- 2) 0.26 to 1.0 call for service/per room/per rolling twelve-month period.
- 3) More than 1.0 call for service/per room/per rolling twelve-month period, or 2.0 or more calls for service in any twelve-month period relating to matters pertaining to prostitution or drug trafficking, or 2.0 or more prostitution-related arrests, or drug-related arrests.

Hotels and motels in Tier 1 shall not be required to make any changes to their hotel/motel operation.

Hotels and motels in Tier 2 must maintain an operational surveillance camera in the lobby at all times and participate in a crime-prevention-through-environmental-design assessment and shall be required to obtain and keep a copy of each guest's photo identification for at least 180 days after check out.

Hotels and motels in Tier 3 must implement all of the requirements for a Tier 2 hotel/motel, the middle tier requirements, as well as submit employee names to the Police Department for background checks, train employees in proper management practices, install and maintain operational surveillance cameras in the parking lots and interior and exterior public areas, and implement crime-prevention-through-environmental-design recommendations.

Examples of collaboration with law enforcement to address criminal activity may be taken into consideration when classifying calls for service.

Other mitigation and cure procedures requested by the City of Manawa Police Department as determined on a case-by-case basis.

The Police Department will apprise the Chief of Police of results collected through the mitigation process. The Chief of Police will evaluate this information when making a recommendation to the City Council, and the City Council may take this information into consideration during approval or renewal of hotel/motel permits.