

CITY OF MANAWA

LINDSAY PARK – SHELTER HOUSE RESERVATION FORM

NAME OF GROUP/REUNION/TOURNAMENT: _____

YOUR NAME: _____

ADDRESS: _____

PHONE NUMBER: _____

DATE REQUESTED: _____

There are several ball games or tournaments in the park. Remember that you may be sharing the area with them when you reserve just the shelter house.

*There will be a fee of \$100.00 for the rental of the shelter house. If the shelter house is clean after use \$50.00 will be returned to you. It may be easier if you include two \$50.00 checks.

*We require a \$200.00 deposit if you are having a baseball/softball tournament at the park or are a group that will be using the fields on a regular basis.

*Bathrooms and shelter house will be opened by City employees.

*No glass bottles are to be brought into park.

*There is electricity in the park, but bring bulbs in case for the evening.

*You do not need a beer license for family reunions – you only need a license if you are selling beer.

*Park closes at 11:00 PM.

*No animals allowed in the park.

I want to reserve just the shelter house. _____

I want to reserve the shelter house and the softball field. _____

I want to reserve the softball field. _____

I want to reserve the baseball field. _____

Signature

Any questions please call 920-596-2577.

Please send deposit to: City of Manawa

PO Box 248

Manawa, WI 54949

For office use only:

Amount received _____

Date received _____

Amount returned _____

Date returned _____

CLEANING INSTRUCTIONS FOR THE LINDSAY PARK SHELTER HOUSE

Things that must be done after your event and before you leave the Lindsay Park Shelterhouse:

- Counters must be wiped clean with cleaner.
- Floors inside and out must be clean and swept out.
- Garbage bags must be pulled out and taken to the dumpster up front by the sewer plant. And place new garbage bags in the cans.
- When leaving turn lights off and the door must be locked and property must be clean or deposit will not be refunded!!

Items in the shelterhouse that are available for you to use when cleaning:

- 2 brooms
- dust pan
- cleaner
- paper towels
- garbage bags